



ज्ञान-विज्ञान चिम्बुक्तये

प्रो. रजनीश जैन
सचिव

Prof. Rajnish Jain
Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)

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F.No.1-14/2020(Website)

21/03/2020

Subject: Preventive measures to achieve 'Social Distancing' - Permission to Teaching and Non-Teaching staff to work from home

Reference: Secy(HE)/MHRD/2020 letter dated 21/03/2020

Respected Madam/Sir,

In continuation of UGC's letter dated 19th March, 2020 whereby all the ongoing examinations and evaluation work were required to be postponed till 31.03.2020 in the light of Novel Coronavirus (COVID-19), a communication dated 21st March, 2020, reference above, has been received from the Secretary, Higher Education, Ministry of Human Resource Development. In order to ensure safety of the Faculty members / Researchers / Non-Teaching staff of Higher Education Institutions, the following further precautions should be taken:

1. Faculty members/Researchers/Non-Teaching staff under your University should be permitted and advised to work from home till 31.03.2020.
2. Faculty members/Researchers should utilise this period for various academic activities such as:
 - a) Development of on-line content, on-line teaching and on-line evaluation.
 - b) Prepare lesson plan and develop instructional material for the courses to be offered during next academic year/ next semester.
 - c) Carry on Research
 - d) Write articles, papers etc.
 - e) Prepare innovative questions for "Question Bank".
 - f) Prepare innovative projects on "Ek Bharat Shreshtha Bharat" and other topics.
3. The said period shall be counted as being on duty for all the Faculty members/Researchers/Non-Teaching staff including Ad-hoc and contract Teachers whose contracts are valid at least upto 31.03.2020.

4. Students, who are still in the hostels, particularly foreign students, should be allowed to continue in their hostels and advised to take all necessary safety precaution.

All the Faculty members/Researchers/Non-Teaching staff should provide their contact details i.e. Mobile No, e-mail id etc. to their institutions so that they may be contacted in case of emergency.

With kind regards,

Yours sincerely,



(Rajnish Jain)

To

The Vice Chancellors of All Universities